

Training Institute for Technical Instruction (TITI)

Journal of Training and Development

Guidelines for Manuscript

The manuscript should be prepared in English using "Word Processing" with 1" margin on all sides (Top, Bottom, Left and Right side) of the page. "Times New Roman" font should be used.

Title: Times New Roman 16 Bold (Centered)

Names of Author(s): Times New Roman 11, Bold (Centered) Author affiliation (Times New Roman 11 single column Centered) needs to be given below author names in order of appearance.

Abstract: Times New Roman 12 italics (single column) Justified, maximum 250 words.

Keywords: Please provide 4 to 6 keywords,

Subsection title: Times New Roman 12 Small Caps bold after the subsection title (paragraph formatting) left aligned.

Other Text: 12 non bold.

Tables need to have title above the table and figures need to have title below the figure. (Times New Roman 10)

Each table and figure should be well descriptive so that can be understood without description in text section accompanied by a legend below it. (Times New Roman 10)

The manuscript should be 3000 to 6000 words excluding abstract and references.

Referencing style: American Psychological Association (APA). Reference citations should be given in ascending alphabetically arranged at the end of the manuscript.

Citations in the text: Please ensure that every reference cited in the text is also present in the reference list (and vice versa). Avoid citation in the abstract. Unpublished results and personal communications should not be in the reference list, but may be mentioned in the text. Citation of a reference as 'in press' implies that the item has been accepted for publication.

Review Policy: The journal follows double blind peer review policy. The paper is sent to two reviewers (the experts in respective field) to review the paper in the light of journal's guidelines and features of a quality research paper. For papers, which require changes, the same reviewers will be used to ensure that the quality of the revised paper is acceptable.

Publication Charges: No submission fees for this journal.

Key Dates

Manuscripts submissions date: May, 2024

journal Publication May 2024

For detail please visit <https://www.nepjol.info/index.php/JTD>.

Areas related TEVT for article/paper to publish in TITI journal:

- Instruction and Training
- Curriculum Development
- Management
- Community Devolvement
- Human Resource Development (HRD)
- Institution/Organization Development
- Guidance and Counseling
- Monitoring and Evaluation
- Career Development/Entrepreneurship Development
- TEVT policy and planning
- Business/industry/employer's involvement in TEVT
- Labour/Job Market
- Research in TEVT